CHAMBER & ECONOMIC DEVELOPMENT
of the Rutland Region

Rutland County Regional Priority Project Application

To submit a project for consideration, please complete the application below and email it to Tyler Richardson at tyler@rutlandeconomy.com. If additional space is needed please include additional narratives along with any support documentation.

Project Details

Project Name:

Type of Project:

Infrastructure – Broadband	General Development – Residential
Infrastructure – Public Facility	General Development – Other
Infrastructure – Transportation	Site/Facility Development for Specific Business
Infrastructure – Wastewater	Workforce Development
Infrastructure – Water	Business Development
General Development – Commercial	Other:
General Development – Industrial	

Project Sponsor Information

Organization Name:
Organization Mailing Address:

Organization Email: Organization Phone:

Project Application Information (if different than Organization):
Name: Title:
Mailing address:

Email: Phone:

Project Principal (if different than above):

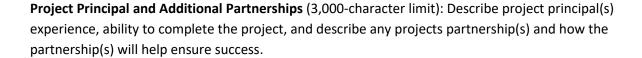Name: Title:

Mailing address:

Email: Phone:

Project Description (3,000-character limit):

Project Location (2,000-character limit) – Please provide the physical location of the project and/or the area to be served:

Project Purpose and Benefits (3,000-character limit) – Please describe the purpose and benefits to the region. Describe if/how the project builds capacity within the region for improved regional development, including advancing workforce development; expanding entrepreneurship efforts; supporting or enhancing existing business clusters, or other economic impacts within the region.

Project Timeline, Milestones, and Status (3,000-character limit): Describe the project timeline, the current status of the project, and impediments to proceeding. Include factors such as site control, engineering and design, financing/funding identification and commitment, and permitting. Clearly identify where the project is in the timeline and what work remains.

Project Principal and Additional Partnerships (3,000-character limit): Describe project principal(s) experience, ability to complete the project, and describe any projects partnership(s) and how the partnership(s) will help ensure success.

Project Support and Regional Need (3,000-character limit): Describe how the project is consistent with identified local and regional goals, advances regional needs identified in plans, reports, or public forums, and describe the community support and engagement. Include reference and link to the municipal and/or regional plan, report, or forum identified. Also describe how the project leverages, supports, compliments, or enhances existing regional efforts.

Project Costs, Financing, and Funding Gap

Please provide the total project cost and complete the sources and uses chart below.

Total Project Cost:

Source	Amount	Use	Amount
Total Sources ($)		Total Uses ($)	

Total Funding Gap:

Budget Narrative (3,000-character limit) – Describe the amount of funding that has been identified and include a clear status of the funds (Received, committed, applied for, identified, etc.) including the dates of receipt, commitment, application, expected distribution, etc. Clearly identify any funding gap.

Job Creation (3,000-character limit) – Provide the number of full-time jobs to be created and/or retained by the project, a description of the benefits package to be offered to the majority of the new/retained jobs, and the average wage of the jobs to be created or retained.

Additional Materials and questions can be sent to Tyler Richardson at tyler@rutlandeconomy.com along with this application.