



Board of Directors Meeting
Tuesday, November 27th, 2018 | 8:00 a.m.
67 Merchants Row | RRPC Third Floor Conference Room

Agenda

- Call to Order John Russell III, President

- Approval of Minutes from October 16th, 2018 John Russell III, President
(see attachment, [pages 2-3](#))

- Welcome New Board Members John Russell III, President
 - Dennis Carroll – Omya, Environmental, Health & Safety Manager
 - Teresa Leichtnam – GE Aviation, Senior Human Resources Manager
 - Greg McClallen – Stratabond Co Inc and GSM Property, Owner and Operator

- Guest Speaker: Mat Barewicz, Economic & Labor Market Information Chief, Vermont DOL

- Executive Director's Report Tyler Richardson
(see attachments, [pages 4-7](#))
 - Action Item: Workers' Compensation Exclusion

- Committee Reports
 - Entrepreneurship John Casella II, Chair
 - Public Policy (see attached minutes, [pages 8-24](#)) Tyler Richardson
 - Finance Karen Garrow, Chair
 - Real Estate (see attached minutes, [page 25](#)) John Russell III, Chair
 - Marketing – Joint Committee update Steve Costello, Co-Chair
MaryAnn Goulette, Co-Chair

- New Business

- Old Business

- Adjournment

Upcoming Meetings:

Finance Committee – Tuesday, November 29th, 8:15 a.m. – 9:15 a.m.

Policy Committee – Tuesday, December 4th, 8:00 a.m. – 9:00 a.m.

Entrepreneurship Committee – TBD

Policy Committee – Tuesday, January 2nd, 8:00 a.m. – 9:00 a.m.

Finance Committee – Tuesday, January 8th, 8:15 a.m. – 9:15 a.m.

Real Estate Committee – Wednesday, January 9th, 8:00 a.m. – 9:00 a.m.

REDC Board Meeting – Tuesday, January 15th, 8:00 a.m. – 9:00 a.m.



Board of Directors Meeting Minutes
Tuesday, October 16th, 2018
67 Merchants Row | RRPC Third Floor Conference Room

Members Present: John Russell III, Ed Bove, John Casella II, Mary Cohen, Dan Doenges, Mike Doenges, Brennan Duffy, Mark Foley Jr., Karen Garrow, Mary Ann Goulette, Scott Gregg, Nicole Kesselring, Amy Laramie, Rob Mitchell, Jonathan Reynolds, Jennifer Scott, Mark Werle, Wayne Wilmans

Members Absent: Steve Costello, Rolf Hirschmann, Shana Louiselle

Others Present: Erin Anderson, Abigail Fowler, Tyler Richardson, Kim Rupe

The meeting was called to order at 8:02 a.m.

Approval of Minutes

Mark Foley, Jr. moved to accept the minutes from September 18th, 2018. The motion was seconded by Michael and passed unanimously.

Executive Director's Report

Tyler introduced REDC's Assistant Director, Kim Rupe. The board welcomed Kim to the team. Tyler reminded the board that the REDC Annual Meeting is in two weeks. REDC will be awarding Awesome Graphics and Casella Construction with the REDC Businesses of the Year awards. Two students from Stafford Technical Center will also be awarded the Young Innovators of the Year award for their second-place medal at SkillsUSA for Additive Manufacturing. The Rutland County Parent Child Center communication is attached to the board packet regarding updates on the progress of the cleanup and Tyler noted that the November 1 deadline is quickly approaching. The Young Professionals Summit of Vermont is on October 27 in downtown Rutland and all are welcome. The event will include tours of downtown Rutland and will be more interactive than in the past. Erin updated the board on Real Careers @ Rutland County, which is being led by Program Coordinator, Michelle Heitkamp. Michelle has two full classes, one at Otter Valley and one at Mill River. Each class is well-engaged, and the students show a wide variety of career path interests. Michelle has the students going on weekly field trips including, GE Aviation and a visit from Robbie Stubbins. Kim updated the board on the recent Vermont Talent Pipeline Management (VTPM) meeting in Berlin on manufacturing. Kim noted that the manufacturing employers there, including Carris Reels from Rutland County, were engaged and provided data and feedback for the VTPM team.

Entrepreneurship Committee

The committee met with The MINT Operations team to work on their presentation to the board, which was scheduled for the October meeting, but the committee opted to have them reschedule. The committee thought it would be a better plan to have The MINT spend a few more months preparing for their presentation to the board. There were a few surprising items for the operations team to discuss with the committee. Membership has dropped from around 60 to 23. The MINT needs better structure in place to be sustainable. Tyler, John R., and John C. are going to help them with a presentation, fundraising structure, and business plan over the next few months. The sustainability struggle and growing pains are not uncommon among makerspaces and REDC is committed to helping The MINT be successful. The committee will keep the board informed.

The 10-week business planning course with the Center for Women & Enterprise (CWE) is continuing and has 13 students enrolled. Mentors are participating in class and will be assigned students at the end of the 10 weeks. The CWE regional CEO visited to thank the mentors and meet REDC.

Policy Committee

The committee reviewed the experience at the structured listening sessions and is drafting a letter on the joint committee's perspective on the event and ways to support the Act 250 Commission's work going forward.

Finance Committee

The committee approved a loan application and reviewed the quarter 4 financials. REDC staff is preparing for the annual audit. REDC is still working out a few accounting protocols with Valente & Seward but they have been easy to work with. There is an abundance of money for REDC to loan out in the future.

Real Estate Committee

The committee met at The MINT this month and is in full support of the makerspace along with the Entrepreneurship Committee and REDC's Board of Directors. The Quality Lane building is functioning well and just has some small pieces of fall cleanup.

Marketing Committee

Year two of the Regional Marketing Initiative was unveiled at the Chamber's annual meeting with a great response from the crowd. Mondo is starting to roll out the story-telling videos of Real Rutland'ers on social media. There will be a mix of videos and photos across the digital platforms. The board is encouraged to see the new Real Rutland website at www.realrutland.com.

The next Stay-to-Stay weekend is this weekend, October 19 to 22. There are 12 people coming. Wendy Knight is pleased with the program and hopes it will be funded again next year. The community is invited to the welcome reception on Friday, October 19 from 6:30 to 8:00 P.M. at Southside Steakhouse.

Old Business

None.

New Business

Tyler noted that the activity report for the county's towns went out and is attached in the packet. The next REDC Board meeting will be on the 4th Tuesday in November, Tuesday, November 27 to accommodate travel schedules. Mat Barewicz from the Department of Labor will attend the next meeting to present updated labor reports.

Adjournment 8:38 a.m.



Executive Director's Report November 27th, 2018

Rutland County Parent Child Center

The work is finished at 16 Chaplin Avenue, the invoices have been submitted to us from Stone Environmental, and the ACCD grant money (\$135,844) is on the way. We are waiting to begin title transfer procedures until the grant money is in hand and processed. Attorney fees will be billed directly to the Parent Child Center. The end is in sight.

Application to Exclude Corporate Officers from Workers' Compensation Coverage

Our insurance company has requested officer workers' compensation exclusion forms for John Casella II and Karen Garrow (exclusion forms included in your packet). In the past REDC has had all officers sign this form, and we apparently skipped this step when John and Karen were elected as officers. We must also submit meet minutes approving this exclusion.

Action needed:

Motion to approve workers' compensation coverage exclusion for Vice President John Casella II and Treasurer Karen Garrow.

Outreach

- Young Professionals Summit of Vermont
- REDC Annual Meeting
- Mendon Community Planning with VCRD
- Vermont Business Magazine Rising Stars Celebration
- CWE/REDC 10-Week Business Planning Course Graduation
- Killington World Cup

Miscellaneous Items

- Real Careers @ Rutland County
- Workforce Subcommittee
- Draft Board and Committee Meeting Dates for 2019 – Attached
- Upcoming Select Board Visits with Mary Cohen



State of Vermont
Department of Labor
PO Box 488
Montpelier, VT 05601-0488
(802) 828-2286

Form 29 – Rev. 2/13

Application To Exclude Corporate Officers or LLC Members From Workers' Compensation Coverage

☒ **Officer/Member Exclusion.** Vermont law permits corporate officers or LLC members to exclude up to four (4) officers or members from protection under the Vermont Workers' Compensation Act. Corporate officer refers to the President, Vice President, Secretary of the Corporation, Clerk or Treasurer. A Limited Liability Company may exclude up to four (4) managers or members.

☐ **Corporation/LLC Exclusion.** Vermont law permits a corporation or LLC to be wholly excluded from workers' compensation coverage requirements when all of the corporate officers or members are excluded and the corporation or LLC has no workers.¹

Legal Name of Corporation/LLC: Rutland Economic Development Corporation

Federal ID Number: 030264949

Business Name (if different): _____

Address of Corporation/LLC: 67 Merchants Row City Center Suite 6
(Street, Rural Route, Box Number)
Rutland Vt 05701
(City/Town, State and Zip Code)

You must attach a NOTARIZED copy of the minutes of the Board of Directors meeting.

1. Attach minutes indicating that the applicant has been elected an officer of the company.
2. The minutes must indicate that the directors have approved the exclusion.

The undersigned, an officer of the above-named corporation or member of the LLC, elects to be excluded from coverage under the corporation's/LLC's workers' compensation policy, and not be entitled to the protections provided by Vermont Workers' Compensation Act from the date this application is approved by the Commissioner.

John Casella II

Name of Officer/Member (Print or Type)	Signature of Officer/Member
Vice President	_____
Position Held in Corporation/LLC	Date Signed

Note

The records on file in the Secretary of State's office must indicate that the above business is presently incorporated or an LLC and that its charter has not been revoked.

It is your responsibility to provide the information we need in order for us to approve this application in a timely manner. Exclusions, if approved, may take effect no earlier than the date upon which the Commissioner received a COMPLETE application and the required minutes.

Please complete the form and return to the Department of Labor, PO Box 488, Montpelier, VT 05601-0488. After approval, two copies will be returned to you, one for your corporate files and one for submission to the insurance agent.

Approved _____	Commissioner of Labor or Designee _____
----------------	---

¹ For corporation/LLC exclusion you must attach a Form 29 for each corporate officer/member.



State of Vermont
Department of Labor
PO Box 488
Montpelier, VT 05601-0488
(802) 828-2286

Form 29 – Rev. 2/13

Application To Exclude Corporate Officers or LLC Members From Workers' Compensation Coverage

☒ **Officer/Member Exclusion.** Vermont law permits corporate officers or LLC members to exclude up to four (4) officers or members from protection under the Vermont Workers' Compensation Act. Corporate officer refers to the President, Vice President, Secretary of the Corporation, Clerk or Treasurer. A Limited Liability Company may exclude up to four (4) managers or members.

☐ **Corporation/LLC Exclusion.** Vermont law permits a corporation or LLC to be wholly excluded from workers' compensation coverage requirements when all of the corporate officers or members are excluded and the corporation or LLC has no workers.¹

Legal Name of Corporation/LLC: Rutland Economic Development Corporation
Federal ID Number: 030264949
Business Name (if different): _____
Address of Corporation/LLC: 67 Merchants Row City Center Suite 6
(Street, Rural Route, Box Number)
Rutland Vt 05701
(City/Town, State and Zip Code)

You must attach a NOTARIZED copy of the minutes of the Board of Directors meeting.

1. Attach minutes indicating that the applicant has been elected an officer of the company.
2. The minutes must indicate that the directors have approved the exclusion.

The undersigned, an officer of the above-named corporation or member of the LLC, elects to be excluded from coverage under the corporation's/LLC's workers' compensation policy, and not be entitled to the protections provided by Vermont Workers' Compensation Act from the date this application is approved by the Commissioner.

Karen Garrow

Name of Officer/Member (Print or Type)

Signature of Officer/Member

Treasurer

Position Held in Corporation/LLC

Date Signed

Note

The records on file in the Secretary of State's office must indicate that the above business is presently incorporated or an LLC and that its charter has not been revoked.

It is your responsibility to provide the information we need in order for us to approve this application in a timely manner. Exclusions, if approved, may take effect no earlier than the date upon which the Commissioner received a COMPLETE application and the required minutes.

Please complete the form and return to the Department of Labor, PO Box 488, Montpelier, VT 05601-0488. After approval, two copies will be returned to you, one for your corporate files and one for submission to the insurance agent.

Approved

Commissioner of Labor or Designee

¹ For corporation/LLC exclusion you must attach a Form 29 for each corporate officer/member.

REDC

2019

Board of Directors
REDC Office, 8:00-9:00
<i>3rd Tuesday</i>
January 15th
February 19th
March 19th
April 16th
May 21st
June 18th
-
August 20th
September 17th
October 15th*
November 19th*
-

President:
John Russell

Marketing
Chamber Office
<i>Joint Meeting TBD</i>

Co-Chairs:
Steve Costello
Mary Ann Goulette

Entrepreneurship
REDC Office, 8:00-9:00
<i>1st Tuesday</i>
TBD
February 5th
March 5th
April 2nd
May 7th
June 4th
-
August 6th
September 3rd
October 1st
November 5th
-

Chair:
John Casella II

Policy
REDC Office, 8:00-9:00
<i>1st Wednesday</i>
January 2nd
February 6th
March 6th
April 3rd
May 1st
June 5th
-
August 7th
September 4th
October 2nd
November 6th
-

Chair:
VACANT

Finance
REDC Office, 8:15-9:15
<i>2nd Tuesday</i>
January 8th
February 12th
March 12th
April 9th
May 14th
June 11th
-
August 13th
September 10th
October 8th
November 12th
-

Chair:
Karen Garrow

Real Estate
REDC Office, 8:00-9:00
<i>2nd Wednesday</i>
January 9th
February 13th
March 13th
April 10th
May 8th
June 12th
-
August 14th
September 11th
October 9th
November 13th
-

Chair:
John Russell

* Subject to Change with
Annual Meeting

**Tentative dates for
Legislative Breakfasts
7:30 a.m.**
Monday, January ???
Monday, March ???
Monday, June ???



Policy Committee Meeting Minutes
Tuesday, November 13th, 2018
67 Merchants Row | RRPC Third Floor Conference Room



Present: Caprice Hover, Blair Enman, Jerry Hansen, Jim Harrison, Brian Collamore, Dave Potter, Jennifer Scott, Larry Cupoli, Pattie McCoy, Butch Shaw, Peter Fagan, Ed Bove, Mary Howard, Mary Cohen, Wayne Wilmans, Ray Ault, Mike Doenges, Joe Choquette, Trey Martin, Erin Anderson, Tyler Richardson, Kim Rupe

The meeting was called to order at 10:35 a.m.

Presentation and Update from Downs Rachlin Martin

Joe Choquette and Trey Martin of Downs Rachlin Martin presented updates to the joint policy committee following the 2018 election and looking ahead to the 2019 legislative session. Joe also announced his upcoming retirement at the end of the year. Trey will continue to represent the RDCs across the state and will be our primary point of contact.

Joe and Trey reviewed the statewide election results surrounding the governor, lieutenant governor, house, and senate races. The major takeaways from the election included, the democrats gained a supermajority and the house has veto power. They noted that there is now a diverse caucus, there will be new challenges for house leadership, and RDCs might find new challenges in defining meaningful collaboration opportunities. There were very little changes to the senate.

The legislative issues that present common themes include a distrust of the federal administration, a focus on economic development and workforce development, and water quality funding.

Governor Scott's priorities continue to be controlling spending and taxes, growing the economy, and protecting the most vulnerable.

The issues the legislature is facing in 2019 are paid leave, minimum wage, water quality, Act 250, chemical regulation, workforce development, costs of energy, Act 46/school consolidation, child care, marijuana regulation, and outdoor recreation or rural economic development.

The group thanked Joe and Trey for their time.

Adjournment at 12:00 p.m.



Briefing

Rutland Economic Development Corporation

November 13, 2018

2019 Vermont Legislative Session

Agenda

- Statewide Election Results
- Legislative Election Results
- Outlook
- Legislative Agenda
- Scott Administration
- Questions

Statewide Elections

Governor

- Phil Scott, R – 54% 2nd term
- Christine Hallquist, D – 40%

Lieutenant Governor

- David Zuckerman, P/D – 57% 2nd term
- Don Turner, R – 39%

U.S. Senate

- Bernie Sanders, I, 66% 3rd term (2024)
- Larwrence Zupan, R – 27%

U.S. Congress

- Peter Welch, D, 68%, 7th term
- Anya Tynio, R – 25%

Statewide Elections

Treasurer

- Beth Pearce, D, 65 %, 4th term

Secretary of State

- Jim Condos, D, 64%, 5th term

State Auditor

- Doug Hoffer, D, 58%, 4th term

Attorney General

- T.J. Donovan, D, 67%, 1st term

U.S. Senate

- Patrick Leahy, D, 8th term (2022)

Legislative Elections

House 95-43-7-5

- +12 D, -10R, =P, -2I

- House can override a veto

- Speaker (Mitzi Johnson) appoints committees

Senate 23-7

- +1D, -1R

- Committee on Committees appoints all
 - David Zuckerman, Tim Ashe and Player to be Named Later
 - Includes conference and outside committees

Legislative Leadership (Assuming re-election)

House



Speaker:
Rep. Mitzi Johnson, D-Grand Isle



Majority Leader:
Rep. Jill Krowinski, D-Burlington



Majority Assistant:
Rep. Tristan Toleno, D-Brattleboro



Minority Leader:
TBD



Minority Assistant:
Rep. Brian Savage, R-Swanton

Senate



President Pro Tempore:
Sen. Tim Ashe, D-Chittenden



Majority Leader:
Sen. Becca Balint, D-Windham



Majority Assistant:
TBD



Minority Leader:
Sen. Brian Collamore, R-Rutland



Minority Assistant:
TBD

Vermont House of Representatives



- Key Changes
 - Retired
 - Sharpe, Botzow, Carr, Deen
 - Defeated
 - Wright, Keefe, Joseph, Poirier
 - Elected
 - Dolan, Jerome

Vermont State Senate

- Key Changes
 - Retired
 - Branigan, Ayer, Brooks
 - Defeated
 - Soucy
 - Elected
 - Perchlik, Hooker, McNeil, Parent

Impact of Elections – House

- Democrats gain super majority
 - Big and diverse caucus
 - New challenge for House leadership
 - New challenge for RDCs to find meaningful collaboration opportunities
 - Key appointments to Commerce, Education, Fish, Wildlife and Natural Resources and Energy and Technology

Impact of Elections – Senate

- Little real change
 - More progressive
 - Many mouths to feed
- Watch Committee on Committees
 - Key appointments to Health and Welfare and possibly Natural Resources and Energy

Phil Scott Administration – Change?

Chief of Staff

- Jason Gibbs

Secretary of Civil and
Military Affairs

- Brittney (Larrabee) Wilson

Director of Policy
Development and
Legislative Affairs

- Kendal (Melvin) Smith

Director of
Affordability and
Economic Initiatives

- Tayt Brooks

Scheduler

- Tracy Delude

Communications

- Rebecca Kelley

Phil Scott Administration – Change?

Secretary of Agency
of Commerce and
Community
Development

- Mike Schirling

Commissioner of
Department of Labor

- Lindsay Kurrle

Secretary of Agency
of Human Services

- Al Gobeille

Secretary of the
Administration

- Suzanne Young

Secretary of Agency
of Natural Resources

- Julie Moore

Secretary of Agency
of Transportation

- Joe Flynn

Commissioner of
Public Safety

- Tom Anderson

Legislative Issues – Common Themes



- Distrust of federal administration
- Economic development
- Workforce development
- Water quality funding

Phil Scott Administration – Priorities

- Control spending and taxes
- Grow the economy
- Protect the most vulnerable

2019 Issues

- Paid Leave
- Minimum Wage
- Water Quality
- Act 250
- Chemical Regulation
- Workforce Development
- Cost of Energy
- Act 46/School Consolidation
- Childcare
- Marijuana Legalization
- Outdoor Recreation / Rural Economic Development

Thank You

- Joe Choquette
- Trey Martin
- Downs Rachlin Martin PLLC



Real Estate Committee Meeting Minutes
Wednesday, November 14th, 2018
67 Merchants Row | RRPC Third Floor Conference Room

Members Present: Mark Foley Jr., Jerry Hansen, Nicole Kesselring, John Russell III, Jim Watson, Mark Werle

Others Present: Brennan Duffy, Erin Anderson, Tyler Richardson, Kim Rupe

The meeting was called to order at 8:02 a.m.

Approval of Minutes: Mark F. moved to accept the minutes from October 10, 2018. The motion was seconded by Jerry and passed unanimously.

Quality Lane Update

Ellison's lease is up at the end of 2021 and they have two additional five-year options. Ellison seems satisfied with the space and has put money into redesigning the front office space. The committee will update the board on the terms of the lease. REDC will continue to keep a close eye on the lease going forward to share with the committee as well as the full board.

Opportunity Zones

Jim provided the committee with some updates from his research on Opportunity Zones. Jim noted that the process seems more complicated than we originally thought but more information should become available in the next few months. The Rutland Herald building is the type of property that could be a good fit for investment opportunities. The opportunity fund could also invest in shares and partnership interest. Jim noted that 75% of Rutland is an Opportunity Zone. RDCs will be important in getting the word out and connecting projects with funding. Once a few projects happen in Vermont, it should become easier. There is a 180-day period to commit the capital from an Opportunity Zone fund that could be detrimental in Vermont, but the committee needs more information on whether that 180-days is just for the money to be moved or the project to be completed.

REDC will be important to help ensure that barriers do not get in the way of projects going through. The committee would like to continue to discuss to figure out how to best facilitate and attract capital to our region. The committee will also focus on gathering the proper metrics to attract key investors while also focusing on improving our region's aesthetics in concentrated areas around the downtown and surrounding neighborhoods. The group will continue to discuss the strategy for approaching opportunity zones in our region at the next meeting.

Old Business

None.

New Business

None.

Adjournment at 8:52 a.m.